

## **PDPL NOTIFICATION TEXT**

### **Disclosure Text On the Processing of Personal Data**

As Günsan Elektrik Malzemeleri San.ve Tic. A.Ş. ("Günsan"), in our role as the "Data Controller," and in compliance with Law No. 6698 on the Protection of Personal Data ("Law") and the Communiqué on the Procedures and Principles for Fulfilling the Disclosure Obligation, we wish to provide you with information regarding the purpose of processing your personal data, the entities to which and the purposes for which your processed personal data may be transferred, the method and legal basis for collecting your personal data, and your rights as stipulated in Article 11 of the Law.

#### **1. Purposes and Legal Reasons for Processing Personal Data**

Your personal data is collected and processed by Günsan within the scope of the processing described below, under the fundamental principles stated in Article 4 of the Law. This includes cases where it is explicitly envisaged in the laws specified in Article 5 of the Law, is mandatory for the data controller to fulfill its legal obligations, is necessary for the establishment or performance of a contract directly related to the parties involved in the contract, and as long as it does not harm the fundamental rights and freedoms of the data subject, for the legitimate interests of the data controller, for the purposes described below.

Within the context of the implementation of activities carried out by GÜNSAN and the execution of related business processes; establishment and management of information technology infrastructure, planning or execution of business continuity activities, planning or execution of corporate communication activities, event management, execution of procurement activities, planning or execution of corporate sustainability activities,

The processing of employee or employee candidate data and the execution of internship/vocational training/scholarship/training program activities within the scope of relevant legislation and contracts,

- Processing of personal data for the execution of contract processes with customers and the execution and continuity of business processes with suppliers,
- Follow-up and fulfillment of obligations arising from consumer legislation and responding to consumer applications,
- Executing e-commerce by executing distance sales contract processes with customers,
- Performing retention, disclosure, reporting and other obligations arising from the relevant legislation and other obligations defined by the legislation,
- Conducting the necessary work for the relevant people who will utilize the products, services and supports to be provided by GÜNSAN and processing personal data within the scope of the execution of the relevant business processes,
- Processing of personal data by GÜNSAN by obtaining image recordings within the scope of ensuring the security of employees and visitors,
- Carrying out quality assessment and improvement studies to provide better and more reliable products and services and ensuring sustainability, auditing suppliers, subcontractors and similar persons with whom we have business relations
- Execution of advertising and marketing activities regarding the products and services offered by GÜNSAN, informing about promotion, campaigns, proposals, offers, events and similar issues and new products and services, and carrying out corporate communication activities,
- Carrying out marketing and CRM (Customer Relationship Management) activities,
- Exercising legal rights, using information on the transaction history as evidence in case of dispute after the termination of the legal relationship,
- Determination and implementation of GÜNSAN's commercial, legal and business strategies,
- Execution of GÜNSAN's human resources, accounting/finance policies,
- Planning, auditing and execution of information security processes,
- Complying with domestic and international legislation, providing information requested by public

institutions and organizations, fulfilling reporting obligations,

- Planning or execution of the activities necessary for the purpose of recommending and promoting the products, services, and support provided by GÜNSAN to the relevant persons by customizing them according to their tastes, usage habits, and needs. Your data is processed and shared for the purposes of processing personal data within these scopes.

For detailed information on the purposes of processing your personal data by GÜNSAN; You can reach from GÜNSAN Personal Data Protection and Processing Policy at our web address <https://www.gunsanelectric.com/tr/download/kvkk-politikalarimiz>.

## **2. Transfer of Personal Data and Purpose of Transfer**

Your personal data may be transferred to the following recipients, in accordance with the provisions of the Law regarding the transfer and international transfer of personal data, based on the purposes and legal reasons stated in Article 1 of this Information Notice: insurance companies, banks and financial institutions, consultancy firms that provide support in legal, tax, and similar areas, Company officials, government agencies such as ministries and tax offices where the transfer of personal data is legally required for the conduct of business activities, domestic or foreign affiliated companies, service providers engaged by our company for data processing on behalf of our company domestically and/or internationally, in the fields of storage, archiving, information technology support (servers, hosting, software, cloud computing, etc.), business partners, third parties we engage to conduct our business activities, business connections, dealers, and program partners.

## **3. Method of Collection of Personal Data**

The Head Office, our website, both direct and indirect subsidiaries, shareholders, group companies, may collect your personal data through verbal, written means, or electronic channels such as our website or email. Additionally, your personal data, submitted or to be submitted with your consent to the group companies affiliated with our company, may be utilized by our company to achieve the processing purposes and legal reasons outlined above.

## **4. Rights of the Data Subject Whose Personal Data is Processed**

You have the right to assert the following privileges concerning the processing of your personal data by submitting a request to our company, acting as the data controller. The requests communicated within this scope will be concluded by our Company within thirty days at the latest. In this context, as the data subject (personal data owner) you have the following rights:

- To find out whether your personal data are processed or not,
- To request information if your personal data has been processed,  
To find out about the purpose of processing your personal data and whether they have been processed for the intended purpose or not,  
To find out about the third parties to whom your personal data have been transferred either domestically or abroad,
- In the event that your personal data have been processed incompletely or incorrectly, to demand the correction thereof,
- To request the deletion or destruction of your personal data,
- To request notification of these transactions to third parties to whom your personal data has been transferred in case your personal data is corrected, deleted or destroyed,
- To object to the occurrence of a result against you by analyzing your processed data exclusively through automated systems,

- To request compensation for damages in case you suffer damage due to unlawful processing of your personal data.

#### 5. Method of Application to the Data Controller

You can send us your application by completing the application form on the link on our website and using any of the options below.

#### **You can send your application form by:**

- 1) Mail with wet signature, accompanied by identity-identifying documents,
- 2) Registered email,
- 3) Secure electronic signature or mobile signature,
- 4) You are required to send you application to any of the application addresses below by using the e-mail address registered in our system. You can send your application form to the mail, e-mail or registered e-mail addresses below according to your application method. During the submission of the Application Form, please write "Request for Information under the Personal Data Protection Law" on the envelope or in the subject line of the email.

Günsan Elektrik Malzemeleri San.ve Tic. A.Ş.

Mail address: Osmangazi Mah. Yıldırım Beyazıt Cad. No:29 Sancaktepe İstanbul

Email address: kvkk@gunsanelectric.com

Registered Email address: gunsanelektrik.hukuk@hs01.kep.tr

We commit to promptly addressing your application, ensuring a response within 30 days from the receipt date, depending on the nature of your request. Our replies will be conveyed to you either in written form or electronically. In the event that the information and documents provided are incomplete or unclear, we may reach out to you to seek clarification on your application.

#### **Identification Information of the Data Controller**

This disclosure text has been prepared by Günsan Elektrik Malzemeleri San.veTic.A.Ş, which is established in Turkey and whose information is given below, in the capacity of "Data Controller" and addressed to the relevant data subjects:

#### **Günsan Elektrik Malzemeleri San.ve Tic. PERSONAL DATA**

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